

**CLEVELAND SCHOLARSHIP PROGRAM  
2019-2020 INCOME VERIFICATION FORM**

Income Verification is one step in the scholarship application process. Your child must also be enrolled at a participating school. The Income Verification Process is important for some families to determine if they meet low income requirements of the scholarship program. If you are a new applicant of the Scholarship and you qualify for low income status, you will not have to pay tuition above the amount of the scholarship. If you are a new or renewal applicant of the Cleveland Scholarship, you must complete the income process every year to receive a scholarship award.

Helpful tools can be found on the scholarship website at: <http://cstp.education.ohio.gov> If you have more than one child applying for a scholarship, only one income verification form is needed. The scholarship office is not able to return original documents to you; please send only copies.

This form and copies of income documents must be mailed to the address below ON BACK OF THIS FORM by the deadline April 30, 2019:

#1

**PRIMARY PARENT**

NAME: FIRST MIDDLE LAST MARITAL STATUS

DATE OF BIRTH: GENDER: F M LAST FOUR DIGIT SS#:

ADDRESS:

CITY: OHIO ZIP CODE: RECEIVES INCOME: Y N

PHONE: E-MAIL:

Name of Private school where your child is enrolled

**LIST ALL MEMBERS OF YOUR HOUSEHOLD --** Including scholarship students, make a copy of this page if more space is needed.

#2

NAME: FIRST MIDDLE LAST

DATE OF BIRTH: GENDER: F M LAST FOUR DIGIT SS#:

RELATIONSHIP TO YOU:

SCHOLARSHIP STATUS (CHECK ONE): NEW: RENEWAL: NA: RECEIVES INCOME: Y N

#3

NAME: FIRST MIDDLE LAST

DATE OF BIRTH: GENDER: F M LAST FOUR DIGIT SS#:

RELATIONSHIP TO YOU:

SCHOLARSHIP STATUS (CHECK ONE): NEW: RENEWAL: NA: RECEIVES INCOME: Y N

#4

NAME: FIRST MIDDLE LAST

DATE OF BIRTH: GENDER: F M LAST FOUR DIGIT SS#:

RELATIONSHIP TO YOU:

SCHOLARSHIP STATUS (CHECK ONE): NEW: RENEWAL: NA: RECEIVES INCOME: Y N

#5

NAME: FIRST MIDDLE LAST

DATE OF BIRTH: GENDER: F M LAST FOUR DIGIT SS#:

RELATIONSHIP TO YOU:

SCHOLARSHIP STATUS (CHECK ONE): NEW: RENEWAL: NA: RECEIVES INCOME: Y N

**CLEVELAND SCHOLARSHIP PROGRAM  
2019-2020 INCOME VERIFICATION FORM**

2019 FEDERAL POVERTY GUIDELINES  
Source: Office of the Asst. Sec. for Planning & Eval/US Dept. of HHS.

Cleveland families qualify for low income status if income is at or below 200% of the Federal Poverty Guidelines. This chart will help you determine if you may qualify.

- Income status determines priority for awarding scholarships.
- It also determines if your family will be responsible for paying any tuition that is not covered by the scholarship.

- Based on the number of people in your household,
- if your gross annual income is the amount listed on the chart or less, you may qualify for low income status.

- Household size is determined by the following: the scholarship student, the birth mother or the legal guardian of the scholarship student, the spouse (also includes birth father of any child in the household), all children under the age of 18 which the legal guardian or spouse also has legal custody.

- Based on your household, determine from the list below which one fits your status. For example: If your status is #1 of the choices below, you only have to submit the documents for one of the options, not all of them.

Number in Household	Gross Annual Amount (200%)
1	\$24,980
2	\$33,820
3	\$42,660
4	\$51,500
5	\$60,340
6	\$69,180
7	\$78,020
8	\$86,860
For each additional person add:	\$8,840

**You must provide documentation for all sources of income in your household. Documents should representative your CURRENT income. Please do not send original documents as they cannot be returned to you.**

- If you are currently employed (and have the same job you had all of last year): **Send 4 current pay stubs for each job or your W-2s.**
- If you are currently employed (but did not work your current job for all of last year): **Send 4 current pay stubs for each job.**
- If you are self-employed: **Send a copy of your 2018 federal income tax forms, including all Schedules.**
- If you receive other income sources: (eg., **food stamps/OWF, child support, unemployment, Social Security, etc.**): **Send copies of official documentation that shows how much you receive from each one.**

Example: If you currently work and receive food stamps and child support, you need to send in four current pay stubs, official documentation that shows how much you receive in food stamps, and official documentation that shows how much you receive in child support.

- If no income or you do not have pay stubs or W-2's: **Provide your 2018 federal tax transcript from the IRS (WWW.IRS.GOV)**

**INCOME INFORMATION**

List each person that has earned or unearned income. If someone has more than one source of income, use multiple lines.

First and Last Name	Name of Employer or Income Source	Gross Amount Before Taxes	How Often Received
Example: John Smith	Employment-Kroger	\$1200	Bi-Weekly
Example: Jane Smith	Child Support	\$475	Monthly

X

SIGNATURE OF PRIMARY LEGAL GUARDIAN REQUIRED

DATE

**PLEASE RETURN THIS FORM AND ALL INCOME DOCUMENT COPIES TO THE ADDRESS BELOW.**

MUST BE SUBMITTED BY April 30, 2019 TO:

**Ohio Department of Education, Scholarship Program Office  
25 S. Front Street, Mail Stop 309 Columbus, Ohio 43215**

**NO FAXES ACCEPTED**